

# INTERN APPLICATION FORM

COMMUN 4940

Name \_\_\_\_\_ Student # \_\_\_\_\_

Current Address \_\_\_\_\_

Current Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

*Please make sure that your permanent address and phone number are on file in the main office.*

Semester of intended Internship \_\_\_\_\_ Intended credit hours (1-3) \_\_\_\_\_

Have you been admitted to the major? \_\_\_\_\_ Date of admission \_\_\_\_\_

Expected graduation date \_\_\_\_\_ GPA \_\_\_\_\_

| <b>Communication courses completed</b> | <b>Semester</b> | <b>Grade received</b> |
|--|-----------------|-----------------------|
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |
| _____                                  | _____           | _____                 |

Internship Agency \_\_\_\_\_

Contact Person + Title \_\_\_\_\_

Business Address \_\_\_\_\_

Business Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

How did you hear about this internship?

Describe your job's tasks and responsibilities.

Describe why this internship is a good fit for you and what communication skills/knowledge you will be applying in this internship.

List the learning objectives/goals you expect to complete during your internship (e.g. skill development, broader knowledge, career awareness, personal development, networking, etc.)

*I understand that by signing this form: I agree to represent the Department of Communication to the best of my abilities, agree to carry out my job's tasks and responsibilities, and agree to meet my learning objectives and goals.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_